



## Careers Education, Information, Advice and Guidance at Hurworth School



This booklet outlines pupil entitlement to careers education, information, advice and guidance (including work related learning and enterprise) at Hurworth School.

This starts with transition activities in Year 7 and continues as they progress through school to Year 11 and beyond.

Parental / guardian involvement is crucial in helping you support your child in making an informed choice for their future. We would welcome your support with attendance at parents' evenings, option/pathway events and career conventions/information sessions to support your child's progression.

Swift Academies has a comprehensive careers website to support this offer and we work in collaboration with several national initiatives. This can be found at [careers.swiftacademies.org.uk](https://careers.swiftacademies.org.uk)

Hurworth School aims to embed careers education within the curriculum. Individual subject leaders engage with a variety of employers and arrange educational visits and inspirational guest speakers throughout the academic year. In addition, we have a careers programme for each year group, the details of which are contained in this booklet.

Regards

Penny Hudson

### School Contacts:

Penny Hudson Careers Lead.

Careers advice is provided by Penny Hudson, a fully qualified Careers Advisor [phn@hurworth.swiftacademies.org.uk](mailto:phn@hurworth.swiftacademies.org.uk)

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## Careers Information Advice and Guidance

Careers Education Advice and Guidance at Hurworth School has clear objectives. We look to enable our pupils to:

- **Develop themselves and their aspirations through careers and work related education**
- **Find out about careers and the world of work, building strong connections with employers**
- **Develop skills for career well-being and employability**

We are proud of our Investors in Careers accreditation and are committed to providing the highest quality careers education and guidance.

Our whole school approach to careers is guided by the eight [Gatsby benchmarks of Good Career Guidance](#).

Hurworth School adopts the CDI Framework FOR CAREERS, EMPLOYABILITY AND ENTERPRISE EDUCATION 7-19 (2015) full details can be found at <http://www.thecdi.net>

Hurworth School are involved with several local initiatives that enrich the Careers programme within school: For example

- Is part of the Careers Hub within Tees Valley Combined Authority and the Careers and Enterprise Company
- Engaging with employers through world of work initiatives
- Engages with FutureMe Programme with local Universities. The school has a named Higher Education Champion within the school
- Job Centre Plus: School advisor support
- Apprenticeship Support from the ASK Project (Tees Valley Learning Provider Network)
- Darlington Borough Council Transition Support Scheme

We welcome feedback from pupils, parents, guardians and all our partners. Online surveys are available on the careers website. [www.careers.swiftacademies.org.uk](http://www.careers.swiftacademies.org.uk)

## Careers: What will happen in Year 7?

Year 7 receive 6 **one hour sessions** during the academic year focusing on self-awareness and self determination

- All about Me – skills and qualities SEAL day
- All about Me – personality styles and learning styles SEAL Day
- Careers software introduction: Kudos Account – opening and self-assessment questions
- LMI: LMI in a box Occupational Job Sectors ( LMI in a box) (Geography)
- LMI : The key nine employment sectors in Tees valley (Geography)
- LMI : Tees Valley insight Geography

Year 7 attend the following 'drop down' days

- Step into College Day – one hour
- World of Work – one hour (Q & A with 4 different local employers)
- Enterprise Challenge – Half Day (Business challenge)
- PSHCE (SEAL Day)

National Careers Week: Assemblies focusing on Labour Market Information

## Careers: What will happen in Year 8?

**Year 8 receive 6 one hour sessions** during the academic year focusing on self-awareness and self- determination / learning about careers

- LMI: Employment Challenge 1 ( Geography)
- LMI Employment Challenge 2 (Geography)
- LMI Employment Challenge 3 (Geography)
- Workshop 1:IT Kudos Careers software
- Workshop 2 Dream Job research
- Workshop 3 Action Planning

**Year 8 attend the following 'drop down' days**

- Step into College – one hour
- World of Work – one hour
- Enterprise Challenge –Half Day
- PSHCE (SEAL Day)

National Careers Week: Assemblies focusing on Labour Market Information.

PSHE curriculum in Year 8 looks at Workplace Risks ( 6 sessions)

## **Careers: What will happen in Year 9?**

Year 9 receive 4 one hour sessions during the academic year focusing on

- Decision Making: How to make an informed choice
- KS 4 Qualification framework. Decisions and pathways
- Kudos Exploring Careers linked in with subjects
- LMI : Tees Valley sectors / skills levels (Geography)

They attend the following 'drop down' days /Evenings (many supported by FutureMe ambassadors)

- Step into College – one hour
- World of Work – one hour
- Year 9 STEM Day – whole day
- Options Evening
- Enterprise Challenge – Half Day
- Tees Valley Stem and Skills Show – whole day event
- Future Me visit to Teesside University
- FutureMe Buzz workshop
- FutureMe Destination Success performance

National Careers Week: Assemblies focusing on LMI

Advice and Guidance includes a 1:1 Interview with Careers Advisor

PSHE Wider World Careers (6 sessions)

## **Careers: What will happen in Year 10 ?**

Year 10 receive 5 one hour sessions during the academic year focusing on Employability Skills and Career Management Skills.

- Workplace behaviour
- How to find a part time job
- How apprenticeships work
- Equality and diversity in the workplace and Get CV ready : benefits of work experience / volunteering
- Health and safety in the work place

Year 10 attend the following 'drop down' days

- Step into College – one hour
- World of Work – one hour
- Taster Day : Visit to 6<sup>th</sup> Form: Whole day
- Taster Day : Visit to College of Further Education: Whole day
- SMSC day

Assemblies focusing on LMI / Apprenticeships/Work Experience/ Introduction to post 16 choices.

FutureMe initiatives: Get CV ready

Work Experience: 1 week

## **Careers: What will happen in Year 11?**

Year 11 receive 6 one hour sessions during the academic year focusing on

- Employability Skills (CV workshop) 2 hours
- Understanding different Post 16 Choices and Career Management Skills. ( 4 lessons)
- Understanding Student Loan Finance /part of Mock interview day

Pupils attend the following 'drop down' sessions

- Series of post 16 talks delivered by a variety of Providers, including Apprenticeships
- 1:1 Guidance with a qualified careers Practitioner
- College Application Day – one hour
- Mock Interviews and Feedback – one hour & Student Finance debate
- National Citizenship Award: enrichment offer
- Employers offering Apprenticeships – 1 hour
- FutureMe events : Create a future Me

PSHE units: Success in the workplace & Future Proofing