

Dear Applicant

Thank you for the interest you have shown in working for Hurworth School.

This document contains the following information:-

- Application Guidance Notes
- Recruitment of Ex-Offenders Policy Statement
- An Application Form
- An Equality Monitoring Form

Should you require any of this information in an alternative format, please contact Elaine Colclough at the above address.

Unfortunately, although we appreciate the time you have spent completing the application form, it is not possible for us to respond to all unsuccessful applicants. Therefore, if you do not receive a response to your application **within seven days of the closing date**, please assume that on this occasion, your application has been unsuccessful. However, you can contact us on the above number to enquire whether you have been short-listed for interview.

Thank you for your interest in this post and in Hurworth School.

Yours faithfully



Hurworth School