

Longfield Academy  
Longfield Road  
Darlington  
DL3 0HT  
Tel: (01325) 380815

## Exam Invigilators

Casual - as and when required

Band 1 (scp 3)  
£9.36 per hour

To commence as soon as possible

We wish to recruit a number of Exam Invigilators to join our current team.

The successful candidates will invigilate both public and internal examinations ensuring that exam regulations are followed and that good order is maintained in examination halls.

To succeed in this role you must be able to be perpetually vigilant and ensure compliance with Exam Board regulations. The ability to apply accurate numeracy and literacy skills and to work as part of a team are also essential. Full training regarding Examination Board regulations will be provided.

This role is contracted on an as and when basis with hours offered around the school's examination timetable throughout the year. However, the successful applicants will need to be available during the main public examination period in May and June.

To discuss the role or arrange a visit please contact Mr Stuart Rawle, Assistant Headteacher on (01325) 380815.

An application pack and form (support staff) including the job description and person specification for this role can be downloaded from [swiftacademies.org.uk](http://swiftacademies.org.uk) Please complete the

form and return, either by e-mail to [dwallace@swiftacademies.org.uk](mailto:dwallace@swiftacademies.org.uk), or by post to the address on the form by the closing date below.

Closing date: **12 noon – Friday 22<sup>nd</sup> March 2019**

Interview date: **To be advised**

SWIFT Academies Trust are passionate about safeguarding the welfare of pupils and maximising their life chances. We expect all staff and volunteers to share this commitment. This post is subject to an enhanced Disclosure and Barring Service criminal records check for work with children.