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Chief Executive: Mr D Judson, BEd, NPQH
Head of School: Mr N Lindsay, BA (Hons), NPQH

2nd June 2020

Dear Parent / Carer,

Re: School Closure and Essential Workers (0157-19NLI)

I would like to take the opportunity to thank you for adhering to Government guidance and keeping your children home and safe wherever possible.

There has been a recent change in how we legally record attendance for pupils of Essential Workers during this partial school closure. We require parents / carers who fall in to the Essential Worker category to inform us of any changes in circumstances such as: -

- Your household is 'shielding' due to a member of your household being in a vulnerable category
- Your household is in isolation due to a member of the household (other than pupil) showing Coronavirus symptoms / having Coronavirus
- Pupil illness – suspected or confirmed case of Covid-19
- Pupil illness (for reasons unrelated to Covid-19)

To inform us of any changes or illness during this partial school closure, please contact Mrs Rutter on **07825 421132**. Please give your child's full name, year group and change in circumstance / illness.

In addition, please ensure you text or telephone the number below (Monday to Friday, between 9.00am and 3.00pm) should you require childcare for the next school day. This is essential to ensure we have enough staff present to maintain small groups of pupils and to ensure we can provide lunch if it is required. Please text the following information for the attention of Mrs Rutter, to **07825 421132**

- Child's Name
- Year Group
- Whether a Grab Bag is required for lunch

Once again thank you for your support during this incredibly difficult time. Please keep checking the 'Coronavirus Information' page on the school website for further guidance.

Yours sincerely,



Nicholas Lindsay
Head of School

