

Job Advert

School Catering Assistant

Permanent

Part time – 10 hours per week / Term time plus one week (47 weeks)

NJC Band 2, point 4

£5,631 per annum (actual salary)

To commence as soon as possible

We wish to appoint a skilled and enthusiastic Catering Assistant to work within our school catering service. Duties will include basic food preparation and cooking, assisting with the set-up of the dining area, setting out and serving food, clearing away and washing up. To succeed in this role, you will have at least 6 months' relevant catering experience or an NVQ Level 2 qualification in Catering or equivalent. Good verbal communication and customer care skills are also essential, as is the ability to work successfully as part of a team.

For further information or to discuss the post please contact Mrs Sarah Jones, Trust Business Manager by email at sjs@swiftacademies.org.uk or by telephone at Hurworth School on (01325) 720424.

Information for applicants, including the job description and person specification for this role and an application form, can be downloaded from the Vacancies page at www.swiftacademies.org.uk

Alternatively, please contact the HR Team by e-mail at hr@swiftacademies.org.uk. Completed application forms should be returned to the HR Team, Longfield Academy, Longfield Road, Darlington, DL3 0HT or by e-mail to hr@swiftacademies.org.uk by the closing date.

Closing date: 12 noon – Friday 2nd February 2024

Interview date: To be confirmed

Swift Academies Trust and its partner schools are passionate about safeguarding the welfare of pupils and maximising their life chances. We expect all staff and volunteers to share this commitment. This post is subject to a satisfactory enhanced Disclosure and Barring Service criminal records check for work with children.