



Job Advert

School Catering Assistant

Part time / permanent

25 hours per week / Term time + 1 week only (47 weeks)

NJC Band 2, point 4 (per annum (£14,077))

To commence as soon as possible

We are seeking to appoint an enthusiastic Catering Assistant to join our school Catering Department at Longfield Academy in Darlington.

Main duties will include basic food preparation and cooking, assisting with the set up and clearing/cleaning of the dining area, setting out and serving food and washing up. To succeed in this role, you will ideally have at least 6 months' relevant catering experience and either hold or be working towards an NVQ Level 2 qualification in catering, food preparation or equivalent.

Good verbal communication and customer care skills are also essential, as is the ability to work successfully as part of a team and adapt to day-to-day needs of the school.

For further information or to discuss the post, please contact Mrs Sarah Jones, Trust Business Manager at Longfield Academy on 01325 380815 or via email to sjs@swiftacademies.org.uk.

Information for applicants, including the job description and person specification for this role and an application form, can be downloaded from the Vacancies page at <https://swiftacademies.org.uk/vacancies/>. Alternatively, please contact the HR Team by e-mail at hr@swiftacademies.org.uk.

Completed application forms should be returned to the HR Team, Longfield Academy, Longfield Road, Darlington, DL3 0HT or by email to hr@swiftacademies.org.uk by the closing date.

Closing date: Friday 2nd February 2024 – 12 noon

Interviews: To be confirmed

Swift Academies Trust and its partner schools are passionate about safeguarding the welfare of pupils and maximising their life chances. We expect all staff and volunteers to share this commitment. This post is subject to a satisfactory enhanced Disclosure and Barring Service criminal records check for work with children.